



FRANK BABINEC
City Manager

June 3, 2020

Re: Letter of Understanding for Coral Springs Back in Business Grant Program

Dear Business Owner:

This Letter of Understanding is intended to summarize the agreement between the City of Coral Springs (hereinafter referred to as “City”) and [redacted] (hereinafter referred to as “Business Owner”).

City will be providing Business Owner a one-time grant in the amount of \$1,000.00 as part of the City’s Back in Business Grant Program. Business Owner certifies that the grant funds may be spent for the following purposes: personal protective equipment (specifically including masks and gloves), and for purposes ensuring the health, safety and welfare of the business, its employees, and City residents.

Business Owner agrees that they shall be bound by the terms and conditions located at www.coral Springs.org/terms, such terms and conditions are fully incorporated into this Letter of Understanding.

This Letter of Understanding shall be effective upon the approval of the City Manager.

Concurrence with this Letter of Understanding will be indicated by your signature below, and the return of one signed copy for my attention at your earliest convenience.

Sincerely,

Frank Babinec
City Manager

For Business Owner: I agree with the content of the Letter of Understanding as outlined above.

Signature: [redacted]

[redacted]

Date

Print Name: [redacted]

Title: [redacted]